



Control Number: 50595



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Public Utility Commission of Texas

Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)



PROJECT NO. 49827-50595

AFFECTED ENTITY: City of Hondo Electric Division

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

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1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

Below is a list of handouts provided to Electric Division employees during their Apprentice training and/or at various training/safety meetings throughout their ongoing career development:

Handouts related to NESC specifications:

- Rule 230-2, Sag Requirements.
- Rules 234-E & F, Clearances to pools & Grain bins.
- Rules 235, 238 & 239, Joint Use Clearances.
- Table 232-1 & 2, Ground Clearances.
- Table 234-1, Clearances from buildings & signs.

Handout illustrating minimum clearances from pathways, driveways, streets, roads, trains, and joint use contacts

Merchant Power Line Job Training & Safety Program - Book Year II, Stringing & Sagging Line Conductors.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

City of Hondo Electric Division employees receive training on the NESC requirements for construction of electric distribution lines through various formal and informal training opportunities:

Formal Training:

Merchant Power Line Job Training & Safety Program four year academic training curriculum. Specifically Book Year II, Stringing and Sagging Line Conductors.

Training sessions incorporating the Lineman's and Cableman's Handbook, Thirteenth Edition

Campus based Line Construction training through TEEX or TEC as a component of employee's Apprentice training program.

Informal Training:

Weekly Safety/Training meetings covering aspects of line construction & maintenance to include line clearance requirements and hazard recognition.

On-the-Job training during annual circuit inspections to identify system improvement/repair issues.

Tail-Board Meetings prior to commencement of jobs to identify hazards and maintenance issues prior to activity.

Post Tail-Board Meetings to assess quality of work, adherence to required specifications, and best practice process improvements.

Post-Storm, and System Outage circuit inspections to identify newly created hazards and clearance issues.

Affected Entity: City of Hondo Electric Division

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AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them. and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

David L Baker
Signature

David Baker
Printed Name

Electric Superintendent
Job Title

City of Hondo Electric Division
Name of Affected Entity

Sworn and subscribed before me this 1st day of May, 2020.
Month Year

Valeria Lopez
Notary Public in and For the State of Texas.

My commission expires on 04/23/2022.

